

**Society for Vascular Surgery
2018 Vascular Annual Meeting
Submission Guidelines**

ABSTRACTS

- The Objectives/Methods/Results/Conclusions sections are limited to 400 words **total**.
- Authors are not restricted by the number of abstracts and/or videos submitted. However, no more than 8 authors per submission are allowed.
- Updates and edits to submissions can be made as needed prior to the submission deadline.
- Titles must be in title-case, and may not include author, institutional and/or proprietary names.

Graphics

- The maximum file size is 15 MB; JPG files are the only accepted format.
- No more than **two** images may be uploaded. **MULTIPLE PANEL FIGURES ARE NOT ALLOWED** (i.e. a single figure with parts 1A, 1B, 1C).
- Graphics must be cited in the abstract and include a title. Additionally, table columns and/or rows must be labeled in at least 8-point font. Sketches need to be completed by a professional artist.
- Images must be the original, unpublished property of the author(s). Written permission must be obtained from the rights-holder in order to reuse any copyrighted material.
- Resolution should be:
 - 300 DPI for halftone images
 - 500 DPI for combination (image and table) art
 - 1,000 DPI for line art (1,200 DPI if the image contains very fine line weights)

Image resolution must be sufficient prior to submission, as the abstract software will not check this.

Session Types

Authors may submit an **abstract** for any of the following program types:

Plenary

Abstracts accepted for these sessions will be slotted for either "plenary" (7-minute presentations, with 5 minutes for discussion) or "rapid-paced" (3-minute presentations, with 2 minutes for discussion); authors will be notified which format has been designated for their abstract(s).

Manuscript submission to the *Journal of Vascular Surgery* is required for all 7-minute lectures, and must be completed by December 31, 2018.

Vascular and Endovascular Surgery Society (VESS)

Abstracts accepted for this session will be given 7 minutes to present, and 7 minutes for discussion. Submission of a manuscript to the *Journal of Vascular Surgery* is required, and must be completed by December 31, 2018.

International Forum

Abstracts accepted for this session will be given 6 minutes to present, and 4 minutes for discussion. Abstracts must be current work, but previous presentation at local or regional - but not domestic or international - meetings is acceptable. A discussant will facilitate conversation with the audience for each abstract. If none of the contributing authors is an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required. ****While co-authors may be from the United States or Canada, both the presenting and senior authors must reside outside the U.S. or Canada.****

International Fast Talk

Accepted abstracts will have 3 minutes to present, and 2 minutes for discussion; slide preparation (limit 6) is necessary. Abstracts must be current work, but previous presentation at local or regional - but not domestic or international - meetings is acceptable. If none of the contributing authors are an SVS international member, the International Relations Committee may sponsor an abstract. Submission of a manuscript to the *Journal of Vascular Surgery* is not required. ****While co-authors may be from the United States or Canada, both the presenting and senior authors must reside outside the U.S. or Canada.****

Additionally, authors under the age of 35 are eligible for the Young Surgeon Competition (two awards will be given at the conclusion of the session).

Poster Competition

Posters will be grouped by category and placed on poster boards in the exhibit hall. Poster presentations will be made during a 90-minute session, of which participation in the entire session is mandatory by one of the authors. Authors will be given 3 minutes to present, and 2 minutes for discussion; the presenting author will be judged by his/her peers and a group moderator. One winner from each category will present their poster as a PowerPoint during the "Championship Round". Winners will be selected for first-, second- and third-place cash prizes. **Basic research abstracts are only eligible to be accepted for this session; see below for additional information.** Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

Interactive Poster

Taking place during the Welcome Reception on the exhibit hall floor, Interactive Poster presenters interact with attendees, discussing their work and answering questions. While there is no formal presentation of data, at least one author is expected to be present for the duration of the 90-minute session. Manuscripts may be submitted to the *Journal of Vascular Surgery* based on abstract contents, but submission itself is not required.

Basic Research

Submission of abstracts describing basic science research or early translational research (under the topic "Basic Research") will only be evaluated for the Poster Competition, although a limited number of abstracts may also be selected for the plenary. Investigators are encouraged to consider submission to the SVS Vascular Research Initiatives Conference (VRIC), which focuses on state-of-the-art basic and translational vascular science. Presentation at the VRIC does **not**

preclude presentation at the Vascular Annual Meeting. All submissions to this category will be evaluated by the SVS Research & Education Committee, and can be presented at both meetings. Submission of a manuscript to the *Journal of Vascular Surgery* is not required.

VIDEOS

Authors may submit a **video** for the following two program types:

Plenary and/or “How I Do It”

Videos accepted for these sessions will be given 5 minutes to present, and 5 minutes for discussion.

Overall

- Videos should be high-quality and modern, focusing on procedure or technique, not presentation of data.
- Videos must not have visible or audio information that would allow identification of the authors or their institution, including its title sequence. If accepted, the title sequence should be altered to include authors and their institution(s) for presentation at VAM.
- There must be no patient-identifying information visible or audible in the video.
- Videos must include narration, but if accepted, they will have to be silent (with live narration provided by the lead author during the session).
- Manuscript submission to the *Journal of Vascular Surgery (JVS)* is not required.

Technical

- File formats of .mp4, .mov and .mpg with a 250 MB limit are accepted.
- When recording, shoot in 720p and utilize a smartphone - versus a standalone camera - as the phone will optimize for file size and compatibility.
- Do not password-protect videos.